



Property Owner Designated Respondent Affidavit

Per RSA 540:1-b, the following affidavit is required to be filed with the Town Clerk.

Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Rental Property Address: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Phone Number: (h) \_\_\_\_\_ (c) \_\_\_\_\_

(w) \_\_\_\_\_ Please indicate your preference for contact.

Email Address: \_\_\_\_\_

Designated Respondent to Accept Services

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number (h) \_\_\_\_\_ (c) \_\_\_\_\_

(w) \_\_\_\_\_ Please indicate your preference for contact.

Email Address: \_\_\_\_\_

Expiration of Respondent Status: \_\_\_\_\_

I, \_\_\_\_\_ swear and affirm that I have designated the above  
named \_\_\_\_\_ as my representative, having responsibility and authority  
to accept documentation and services for the rental property at the address listed on  
this affidavit.

Fee: \$15.00 cash/check

Owner signature: \_\_\_\_\_

\_\_\_\_\_  
Justice of the Peace/Notary Public