

TOWN OF BEDFORD PLANNING BOARD

Resident Application for Home Occupation

p/b file #: _____

date submitted: _____

1. Application is submitted for (Name of Business): _____

2. Tax Map/Lot No: _____ Zoning Classification: _____

3. Location: _____

4. Applicant Name: _____ Telephone: day _____

Address: _____ night _____

5. Is Applicant the property owner? _____ Yes _____ No

If no, identify owner

Name: _____ Telephone: day _____

Address: _____ night _____

6. Number of Employees: _____ Resident and _____ Non-Resident

If use is a day nursery or other use which requires students to be on the premises, indicate the number involved: _____

7. Describe the nature of the business to be conducted, including materials to be used, and products and/or services to be provided: _____

8. If business involves storage of goods or wares, where will they be stored? _____

9. Identify the hours of operation: _____

10. Will a sign be used to identify the business? _____ Yes _____ No

If yes, please attach a sketch including proposed location and dimensions.

11. How many customers/clients do you expect will visit the property each week? _____

12. Submit a plot plan or photograph of the property, showing the driveway and area available for parking by customers.

13. For home cooking, day care centers, or beauty salons you must submit a letter prepared by a licensed engineer or septic system designer stating that the septic system size is adequate for the extra loading.

14. Gross square footage of residence (all floors, including basement): _____

15. Square footage of residence to be used for home occupation: _____

16. Names and Addresses of abutters (attach as a separate sheet)

17. I/We have read the Town of Bedford Zoning Ordinance and Non-Residential Site Plan Review Regulations in effect this date.

(Signature of Applicant)

(Signature of Property Owner if
Different From Applicant)

18. I/We do authorize the Town of Bedford Planning Board staff to access the property for inspection.

(Signature of Applicant)

(Signature of Property Owner if
Different From Applicant)

Town of Bedford Planning Board

Resident Application for Home Occupation - checklist requirements

All proposed home occupation submissions shall be accompanied by a properly completed, dated and signed Application for Home Occupation.

	<u>Applicant</u>	<u>Planning Bd.</u>
1. Tax Map/Lot No.	_____	_____
2. Name and address of owner (Art. IV, A-1).	_____	_____
3. Sketch of sign including location and dimensions (Art. IV, B-3).	_____	_____
4. Plot plan or photograph showing driveway and parking availability for customers/clients.	_____	_____
5. Names and addresses of abutters (attach list to application).	_____	_____
6. A plot plan or photograph of the property, showing the driveway and area available for parking by customers.	_____	_____
7. Authorization for the Planning Board staff to access the property for inspection.	_____	_____