



Town of Bedford Parks & Recreation Department

Field/Facility Use Application

Please complete this application to request use of a Town field, park, pool or other recreational facility. Return completed application to Parks & Recreation Department, 24 N. Amherst Rd., Bedford, NH 03110, or fax (603) 472-4573.

Upon application approval, a Field/Facility Use Permit will be issued.

CONTACT INFORMATION

Name/Organization: _____

Contact Person: _____ Address: _____

Phone: () _____ Cell: () _____ Email: _____

Please check all that apply:

Resident Youth League* Town/School Group: _____ For-Profit
Non-Resident Adult League* Competition*/Other Group: _____ Non-Profit

*Teams must provide documentation to support proof of meeting minimum residency requirements, as defined in Field/Facility Use Policy.

RESERVATION DETAILS

Type of Activity: Baseball Football Lacrosse Soccer Softball Tennis

Type of Event: Practice Game Tournament Camp Special Event

Field Requested: Diamond Rectangular Facility Requested: _____

Date(s) of Request: _____ Requested Time(s): (Please insert in table below)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Number of participants you expect: _____ Number of spectators you expect: _____

Event open to public?: No Yes Will admission be charged?: No Yes : How much? _____

Will concession items be sold on the premises? No Yes : (If yes, Please fill out Occasional Food License)

Special equipment needs: _____ Other Comments: _____

I certify that the information contained herein is true and correct. I agree to abide by the Field/Facility Use Policy, the conditions of this application, and any stipulations of the permit issued for this application.

X _____
Signature of Person in Charge of Event Date

OFFICE USE ONLY

Date Received: _____ Approved: No Yes Fees: No Yes : Total Due \$ _____ By: _____
Certificate of Insurance on File: No Yes League Code of Conduct on File: No Yes
Current League Annual Report on File: No Yes Outstanding Bills: No Yes : _____
Special Permits Needed: No Yes : _____ Other Comments: _____