

**TOWN OF BEDFORD
HIGHWAY SAFETY COMMITTEE MINUTES
March 22, 2016**

A meeting of the Bedford Highway Safety Committee (HSC) was held on Tuesday, March 22, 2016 in the Bedford Meeting Room, 10 Meetinghouse Road (BCTV). Present were: John J. Bryfonski (Chief of Police), Scott Wiggin (Fire Chief), Jim Aguiar (Councilor), Jerry Gagne (Alternate Resident), Bill Jean (Resident) Jeff Foote (Town Engineer/Assistant Director of Public Works), Ken Peterson (Resident) Anne Wiggin (School Bus Coordinator).

Chief Bryfonski called the meeting to order at 7:15 am with a quorum present.

Approval of Minutes

**MOTION by Jerry Gagne to accept the minutes of the February 23, 2016 meeting,
second Bill Jean. Vote taken – Motion Passed –**

Annual Organization Meeting

Nominations for Chair and Vice-Chair. Jim Aguiar nominated Chief Bryfonski for Chair; second by Bill Jean. Vote was unanimous -1-abstention (Chief Bryfonski).

Vice-Chair – Ken Peterson nominated Fire Chief, Scott Wiggin for Vice Chair; second by Chief Bryfonski. Vote was unanimous – 1-abstention (Chief Wiggin).

New Business - None

Unfinished Business

- 1. Nashua Rd. & County Rd. Intersection: Update**
- 2. Liberty Hill & County Rd. Intersection: Update**

Chief Bryfonski: The Highway Safety Committee's (HSC's) recommendation to accept the proposal by VHB to conduct a review and provide options to improve the Nashua Road/County Road intersection as well as the Liberty Hill Road/County Road intersection was presented to and approved by the Town Manager. VHB has initiated the engineering study of both intersections.

Town Engineer Jeff Foote: VHB will begin their site review and gather their information and hopefully they will have it completed once school is out.

Chief Bryfonski: Once the HSC receives and reviews VHB's report, the committee will make its recommendation to the Town Manager with the expectation this be completed in time to be considered during the development of the Town's 2017 budget.

Jerry Gagne: Is VHB going to review the Back River Road/County Road intersection or is that going to be done by Southern NH Regional Planning Commission (SNHPC)?

Chief Bryfonski: SNHPC. The Police Department (PD) continues to work with the principal at McKelvie Intermediate School and the school district regarding traffic congestion at Liberty Hill and County during student pickup time in the afternoon. Some of the alternatives discussed include staggered pick-up time(s). Extra patrols have been directed to keep the intersection clear by moving vehicles along until they are clear to enter the campus to queue up; stopping on County Road or Liberty Hill Road to wait in line that blocks the intersection will not be permitted as it is a significant safety hazard noting the area is already posted for No Stopping/Standing/Parking.

Ken Peterson to Mr. Foote: After reviewing the material are we leaning towards round-a-bouts at these two intersections?

Jeff Foote: There has been no determination at this point.

Chief Bryfonski: In addition to the studies at Nashua/County and Liberty Hill/County there is going to be a Road Safety Audit of the intersection at Back River Rd and County Rd as well as the intersection of Ministerial and McAllister as both have met the Road Safety Audit application crash requirements (letter on file from NH DOT explaining The Road Safety Audit).

Bill Jean: What is the process to get in the queue with the Planning Commission?

Chief Bryfonski: In reading the material it appears this is a collaborate effort between NH DOT and the Planning Commission. DOT conducts the evaluation to determine where the audits are going to be conducted; DOT then refers the selected audit sites to the Regional Planning Commissions who then takes up the actual audit work. The Commission may evaluate other locations and develop a prioritized list.

Bill Jean: I will follow up with an inquiry at the next meeting and will present the information to this committee.

Chief Wiggin: The school budget passed for the sidewalks so this needs to be made known. There are issues with the parking at the baseball fields that the police and the highway department are working on now. Maybe by the beginning of next school season the sidewalk and the parking there will be an improvement.

Chief Bryfonski: There has been discussion with DPW to place cones and barricades to form a corridor that will allow access to the field(s). Student parking has interfered with access to the field prohibiting work vehicles to get to the fields and constricts access by fire apparatus. There are approximately 70-80 or more student vehicles parked in the lot on any given day.

Comments or Concerns

Chief Bryfonski: Speed in town continues to be a problem. As a result of concerns expressed by residents, the Police Department routinely sets extra patrols; most recently officer(s) were directed to monitor speed on Ledgewood resulting in the arrest of a subject for Reckless Operation (70 MPH in a posted 30 MPH zone).

An important community event will be held on March 24, 2016; Substance Abuse –From the Border to Our Corner” at SERESC, 29 Commerce Park Drive; the event will begin at 7P with the screening of the FBI/DEA documentary on addiction, “Chasing the Dragon”.

National Drug Take Back Day is Saturday April 30th; 10A-2P, bring all unused and unwanted prescription drugs to the Bedford Public Safety Complex, 55 Constitution Drive; No needles/sharps, no liquids or aerosols please.

Correspondence/Communication – None

Sub Committee Reports - None

Meeting Adjourned 7:38 am
Respectfully Submitted
Charlene T. Robinson
Secretary