

TOWN OF BEDFORD
August 2, 2016
HISTORIC DISTRICT COMMISSION
MINUTES

A meeting of the Bedford Historic District Commission was held on Tuesday, August 2, 2016, at the Bedford Meeting Room, 10 Meetinghouse Road, Bedford, NH. Present were: Janet Tamulevich (Chairman), Melissa Stevens (Town Council), Judy Perry, Courtney Gray, and Becky Hebert (Planning Director)

Chairman Tamulevich called the meeting to order at 7:00 p.m. and introduced members of the Commission. Jeff Oxman, Charlie Fairman (Planning Board Liaison) and Town Council Alternate Kelleigh Domaingue Murphy were absent.

II. New Applications: None

III. Old Business:

1. David Tyrie – Request for approval to install a new split rail fence and gate at 54 Meetinghouse Road, Lot 13-7-1, Zoned R&A. (Continued from July 5, 2016)

Ms. Hebert stated this application was continued from the July 5, 2016 Historic District Commission meeting due to the lack of a quorum. Planning staff has reviewed the application, and we don't have any objections to the proposal. Posted are a few photographs showing an example of the split rail fence, the gate, with an aerial photograph showing the fence around the perimeter of the property. Staff also finds that this does not have any impact on the historic character of the district and recommends the Historic District Commission approve the application.

MOTION by Ms. Gray that the Historic District Commission approve the application submitted by David Tyrie requesting approval to install a new 3-rail split rail fence and gate at 54 Meetinghouse Road, Lot 13-7-1, Zoned R&A, for the reason that it has met all of the criteria per our deliberations. Councilor Stevens duly seconded the motion. Vote taken - all in favor. Motion carried.

IV. New Business:

- **Amendment to meeting submission deadlines.**

Ms. Hebert stated this proposed amendment is for the deadline of filing applications with the Historic District Commission. Currently the Historic District Commission Regulations and Rules of Procedure are set at 18 days prior to the date of the next scheduled meeting. We post the public notices in the Bedford Journal and they have moved their deadline time up, which makes it almost impossible for us to meet that deadline. Staff is recommending that the Rules of Procedure be amended to set the deadline at 21 days prior to the date of the next scheduled meeting. Also, we are recommending that the deadline be removed from the Regulations because this can be handled in the Historic District Commission's Rules of Procedure. You would need to hold a public hearing prior to approving this change.

MOTION by Ms. Perry that the Historic District Commission hold a public hearing at their next regularly scheduled meeting on a proposed amendment to the Rules of Procedure to change the application deadline submission from 18 days to 21 days from the next scheduled meeting. Councilor Stevens duly seconded the motion. Vote taken - all in favor. Motion carried.

V. Approval of Minutes:

- June 7, 2016

MOTION by Ms. Perry to approve the minutes of the June 7, 2016 Historic District Commission meeting as written. Councilor Stevens duly seconded the motion. Vote taken; motion carried, with Ms. Gray abstaining.

VI. Communications:

Ms. Hebert stated the Historic District Commission currently has three vacant alternate positions. The application form for applying can be found on the Town Manager's page on the Town's website, with the information of who to contact listed there as well. Chairman Tamulevich stated I would like to invite the public to join us at our meetings. The more residents that get involved the better the Town becomes.

VII. Members Comments and Concerns: None

VIII. Adjournment:

MOTION by Ms. Perry to adjourn at 7:10 p.m. Ms. Gray duly seconded the motion. Vote taken - all in favor. Motion carried.