

TOWN OF BEDFORD
October 4, 2016
HISTORIC DISTRICT COMMISSION
MINUTES

A meeting of the Bedford Historic District Commission was held on Tuesday, October 4, 2016, at the Bedford Meeting Room, 10 Meetinghouse Road, Bedford, NH. Present were: Janet Tamulevich (Chairwoman), Jeff Oxman (Vice-Chair), Judy Perry, Rebecca Durrell, Melissa Stevens (Town Council), Mark Connors (Assistant Planning Director) and Karin Elmer (Planner 1).

- I. Chairman Tamulevich called the meeting to order at 7:00 p.m. and introduced members of the Commission. Courtney Gray, Planning Board Liaison Charles Fairman and Town Council Alternate Kelleigh Murphy were absent.

MOTION by Vice-Chairman Jeff Oxman to accept the meeting agenda as drafted for tonight's meeting of the Historic District Commission. Melissa Stevens duly seconded the motion. Vote taken - all in favor. Motion carries.

II. New Application:

A. Mark and Robin Standen; Request for improvements to exterior of residence at 33 Meetinghouse Road for the following five projects. Detailed information packets were provided to the Commission members for review.

1. Fence around Pool: Install a 48 inch fence in black aluminum around the perimeter of the existing pool. The pool is behind the house.
2. Garage Repair: Replace garage doors and rebuild center support. Square off the garage door entry ways and replace the siding on the garage to match the existing cedar tile siding that is on the rest of the house.
3. Gutters: Install gutters around the exterior of the home to help divert water away from the structure. Water damage has already occurred within the home due to water intrusion. The gutters would be white aluminum, which would match the existing trim color of the house.
4. Doors: Replace both front and back doors. Both are wood doors that have substantial damage to the door sills and the surrounds. Replacement would use energy efficient doors that are the same style and shape as the existing doors. The doors will be painted a similar yellow color to match the current paint colors.
5. Kitchen Window: Replace the small bay window off of the kitchen. The current bay window, which is visible from the side street, is rotted and needs repair around the window in addition to replacing the window itself. The new window would be slightly smaller due to the standard sizes that are available at this point in time.

No abutters were present at the meeting, so there was no public input.

MOTION by Melissa Stevens that the Historic District Commission approve the replacement of a side-facing bay window, front and rear doors, and garage doors and siding, the addition of fencing surrounding rear yard pool, and gutters surrounding the residence at 33 Meetinghouse Road, Lot 21-45-1 as requested by the applicant in accordance with the information submitted on September 16, 2016, because the applicant has provided evidence that demonstrates consistency with the HDC ordinance and regulations, subject to the following conditions:

- 1. The Applicant shall place gutter elbows and downspouts on the side or rear sides of the residence whenever practical, or in areas where aesthetic impacts from Meetinghouse Road and Pinewood Terrace are minimized.**
- 2. All work shall be completed by the applicant within two years of the date of the Historic District Commission approval.**
- 3. The applicant shall submit photos of the completed work for the file.**

Judy Perry duly seconded the motion. Vote taken- all in favor. Motion carries.

III. Old Business:

- A. Continued Hearings: None
- B. Background on application submission deadlines.

Ms. Elmer provided brief recap of the proposed change. The Bedford Journal has changed their submission deadline for when agendas must be submitted for printing. Currently HDC applications have to be turned into the Planning Department by Friday at 4:30 pm 18 days prior to the meeting, however the newspaper deadline for agenda posting is Monday at 9:00 am, but this does not allow us enough time to work with applicants if more information is needed. Therefore we are asking that the application deadline be moved from 18 days prior to the meeting to 21 days prior to the meeting.

MOTION made by Melissa Stevens to remove the submission deadlines from the HDC Regulations and to revise the Rules of Procedure to change the application submission deadline from 18 days to 21 days before the date of the scheduled meeting. Judy Perry duly seconded the motion. Vote taken- all in favor. Motion carries.

IV. Approval of Minutes – August 2, 2016

MOTION made by Melissa Stevens to approve the meeting minutes from the August 2, 2016 meeting. Judy Perry duly seconded the motion. Vote taken- all in favor. Motion carries.

V. Communications:

- A. New Commission member, Rebecca Durrell was introduced and welcomed.

VI. Member Comments and Concerns: None.

VII. Adjournment:

MOTION by Vice Chairman Tamulevich to adjourn at 7:15 p.m. Judy Perry duly seconded the motion. Vote taken - all in favor. Motion carried.

Respectfully submitted by
Danielle Basora