

# **TOWN OF BEDFORD**

## **BCTV - WBNH Board of Overseers**

### **January 18, 2024**

## **MEETING MINUTES**

**Present:** Bob Thomas, (Chairman), Loren Foxx, (Vice-Chair), Dick Rawlings, Edward Bordeleau, Julio Nunez, Denise Ricciardi, Kathleen Bemiss (Town Council Representative), Bill Foote, (School Board Liaison Alternate), Bill Jennings (BCTV & WBNH Station Manager), Coleen Richardson (BCTV & WBNH Assistant Station Manager), Harry Kozlowski (WBNH Program Director)

**Absent:** William Carter (Town Council Rep-Alternate), Melinda Bator (School Board Liaison)

**I. Call to Order:**

Chairman Thomas called the meeting to order at 7:01 pm. Roll call and introduction of members occurred.

**II. Public Input:**

- None
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**III. Old Business:**

- Approval of minutes from the previous meeting from May 4, 2023. Motion made by Dick Rawlings, Seconded by Julio Nunez. Vote taken – all in favor with 2 abstentions – Denise Ricciardi & Bill Foote.

**IV. New Business:**

- Bill Jennings and Harry Kozlowski highlighted items from the Manager / Program Director’s report. (see attached)
- Bill started part of his presentation and reviewed the following items:
  - Granite Mikes Awards – Harry reviewed
  - ACM-NE Awards – Bill / Coleen reviewed
  - Website review – new channel for education now 8 instead of 23
  - TV Streaming – OTT (i.e.: Roku, Apple TV)
  - BCTV on Mobile Apps
  - WBNH’s 8year anniversary is coming up on 2/8/24

- Facilities Review
- Infrastructure Updates
- WBNH applied for radio repeater
- Upcoming events – Primary Election / Candidate Interviews & BMC Forums

**V. Other New Business:**

**I. Other New Business:**

Bill Jennings mentioned that with the Franchise revenues (currently staying steady, but may potentially decrease) we'd like to explore other funding opportunities. To do so, we recommend a sub-committee of the Board be formed to explore funding opportunities that will then be brought before the entire board for final recommendation. Once that occurs the recommendation will be presented to the Town Council for approval.

The following board members volunteered to serve on the sub-committee; Julio Nunez, Denise Ricciardi, Bob Thomas, Kathleen Bemiss and Dick Rawlings to serve as an alternate. Coleen and Bill will look at the calendar and send a proposed meeting date.

Coleen Richardson mentioned that there was an open position on the board and she explained how to find the application on the Town's website and how to apply.

Bob Thomas mentioned that the next meeting is scheduled for April 4, 2024.

**II. Adjournment**

Chairman Thomas asked for a motion to adjourn – made by Dick Rawlings and seconded by Denise Ricciardi. The meeting was adjourned at 8:15 p.m.

Respectfully submitted by, Coleen Richardson.

To: Town Manager, Town Council, BCTV-WBNH Board  
From: Bill Jennings, BCTV-WBNH Station Manager  
Date: January 15, 2023  
Period: December

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Total Number of BCTV Programs All Channels: 120

Channel 16 - Public: 52

Channel 22 – Government: 10 Live Broadcast 136 rebroadcasts

Channel 8 – School - 15

Channel 1072 - 43

BCTV Video on Demand View – 839

BCTV YouTube Channel Video Views:6,077 BCTV Website Visits: 452 WBNH Website Visits: 133

Unique Listeners: 2,001 Pod Bean Show Streams: 307

BCTV PSA's : 51

WBNH PSA's 34

BCTV – WBNH Points of Interest

Work continued on creating additional videos for the proposed Police and Fire Substation. As mentioned in last month's report I was working on two additional videos; a virtual tour of the current Bedford police station with Captain Mike Monahan and another video with Chief Scott Hunter called *Emergency Response – Why a Fire Substation is needed Now!* That work has been completed and both are now available on the BCTV video on demand. You can also access the videos through the town web page; [www.bedfordnh.org](http://www.bedfordnh.org) by clicking on the "South River Road Police & Fire Complex" button at the bottom of the page. The videos as well as frequently asked questions and much more can be found on the South River page. Below are the two links for your review.

[Proposed South River Police & Fire Complex Ep.4 - Virtual Tour of the Current Bedford Police Department](#)

[Proposed South River Road Police & Fire Complex Ep.5 - Emergency Response - Why a Fire Substation is Needed Now](#)

Lots of holiday concerts and school events were covered; many of them live broadcasts; McKelvie school winter concert; high school band concert; a high school choir concert; holiday concert at the library and the Manchester Choral Society Christmas performance at the Women's Club Festival of Trees.

Sports as always was on the agenda, with both girls basketball and boys hockey holiday tournament coverage as well as regular season coverage.

We continue to work on our infrastructure to improve higher quality production and uninterrupted live productions. Our new equipment allows for higher megabit and download streams that has vastly improved our live broadcasts from remote locations. Our fiber network from the high school (Inet) has had some major repair work done, and we are in the process of upgrading some of our equipment for higher quality fiber distribution. Bottom line: more secure and stable video distribution translates into higher quality broadcasts.

A reminder that we have a BCTV board meeting this Thursday January 18<sup>th</sup> at 7pm. Hope to see you all there.