

**TOWN OF BEDFORD  
TOWN COUNCIL ORGANIZATIONAL & REGULAR MEETING MINUTES  
March 18, 2019  
BEDFORD MEETING ROOM  
10 MEETINGHOUSE ROAD**

**1. ROLL CALL:** A meeting of the Bedford Town Council was held Monday, March 18, 2019 at the Bedford Meeting Room, 10 Meetinghouse Rd. Present were Melissa Stevens (Vice Chair) and Councilors Phil Greazzo, Dave Gilbert, Chris Bandazian, Catherine Rombeau, and Denise Ricciardi. Also present was Town Manager Rick Sawyer.

Chairman Bill Duschatko was participating by phone.

Vice Chairwoman Stevens opened the meeting at 7:00 PM.

Councilor Gilbert led the Pledge of Allegiance.

**2. TAKING OATH OF OFFICE BY NEW COUNCILORS**

Town Clerk Sally Kellar swore in new Councilor Denise Ricciardi and re-elected Councilor Dave Gilbert.

**3. ELECTION OF CHAIR AND VICE CHAIR**

Vice Chairwoman Stevens opened up the nominations for Chairman.

**MOTION by Councilor Stevens to nominate Bill Duschatko for Chairman. Seconded by Councilor Gilbert.**

**Roll Call Vote: Greazzo-aye, Gilbert-aye, Duschatko-aye, Stevens-aye, Bandazian-aye, Rombeau-aye, Ricciardi-aye. Motion Passed.**

Vice Chairwoman Stevens opened up the nominations for Vice Chairman.

**MOTION by Councilor Bandazian to nominate Melissa Stevens for Vice Chairwoman. Seconded by Councilor Rombeau.**

**Roll Call Vote: Greazzo-aye, Gilbert-aye, Duschatko-aye, Stevens-aye, Bandazian-aye, Rombeau-aye, Ricciardi-aye. Motion Passed.**

**4. BOARD & COMMISSION ASSIGNMENTS**

Vice Chairwoman Stevens read the appointments of Councilors to Boards & Commissions:

**Planning Board**

Primary: Chris Bandazian  
Alternate: Phil Greazzo

**BCTV-WBNH**

Primary: Melissa Stevens  
Alternate: Bill Duschatko

**Conservation Commission**

Primary: Denise Ricciardi  
Alternate: Catherine Rombeau

**Energy Commission**

Primary: Chris Bandazian  
Alternate: Catherine Rombeau

**Highway Safety Committee**

Primary: Bill Duschatko  
Alternate: Denise Ricciardi

**Historic District Commission**

Primary: Catherine Rombeau  
Alternate: Denise Ricciardi

**Merrimack Valley Water District**

Primary: Bill Duschatko  
Alternate: Dave Gilbert

**Parks & Recreation Commission**

Primary: Dave Gilbert  
Alternate: Melissa Stevens

**School Board**

Primary: Bill Duschatko  
Alternate: Melissa Stevens

**Water & Sewer Advisory Committee**

Primary: Phil Greazzo  
Alternate: Bill Duschatko

**Telecommunications Committee**

Primary: Bill Duschatko  
Alternate: Denise Ricciardi

**5. PUBLIC COMMENTS – None.**

## 6. NEW BUSINESS

### a. Discussion of the Media Policy, Code of Conduct, and TC Rules of Procedure

There were no comments.

### b. Appointments to Boards/Committees/Commissions

Vice Chairwoman Stevens explained that there was a proposed slate, and there was another proposed slate, and there are still some interviews to do, so she proposed that they wait on making the appointments until their next meeting.

### c. Confirmation of HR Director appointment

Mr. Sawyer stated that it was his pleasure to submit the appointment of Pamela Hogan, a longtime resident, as Bedford's first dedicated Human Resource Director and Welfare Director. There were 133 applications submitted and he reduced them to a top 20, a selection committee made up of staff and Councilors Rombeau and Duschatko, selected a top six for interviews. From that top six, three were invited back for a final interview with the Councilors and himself. Mrs. Hogan is currently the HR Director for the Manchester School District and previously served as Vice President and Human Resource Director at Southern NH University. In accordance with Article 4-6 of the Charter, he requests the Council's confirmation of Mrs. Hogan effective April 22, 2019.

**MOTION by Councilor Bandazian that the Bedford Town Council confirm the appointment of Pamela Hogan as the Human Resource Director & Welfare Director for the Town of Bedford effective April 22, 2019. Seconded by Councilor Rombeau.**

**Roll Call Vote: Greazzo-aye, Gilbert-aye, Duschatko-aye, Stevens-aye, Bandazian-aye, Rombeau-aye, Ricciardi-aye. Motion Passed.**

Pamela Hogan thanked the Council for their support and for the candidacy and looks forward to serving her town.

### d. Other New Business – None.

## 7. OLD BUSINESS

### a. Other Old Business – None.

## 8. APPROVAL OF MINUTES

### b. Town Council Interviews – March 6, 2019

**MOTION by Councilor Bandazian that the Bedford Town Council approve the minutes of the March 6, 2019 Interviews. Seconded by Councilor Rombeau.**

**Roll Call Vote: Greazzo-aye, Duschatko-aye, Stevens-aye, Bandazian-aye, Rombeau-aye (Gilbert and Ricciardi-abstained). Motion Passed.**

**c. Public Session – March 6, 2019**

**MOTION by Councilor Bandazian that the Bedford Town Council approve the minutes of the March 6, 2019 Public Session. Seconded by Councilor Gilbert.**

**Roll Call Vote: Greazzo-aye, Gilbert-aye, Duschatko-aye, Stevens-aye, Bandazian-aye, Rombeau-aye (Ricciardi-abstained). Motion Passed.**

**d. Non-Public Session – March 6, 2019**

**MOTION by Councilor Bandazian that the Bedford Town Council approve the minutes of the March 6, 2019 Non-Public Session. Seconded by Councilor Gilbert.**

**Roll Call Vote: Greazzo-aye, Gilbert-aye, Duschatko-aye, Stevens-aye, Bandazian-aye, Rombeau-aye (Ricciardi-abstained). Motion Passed.**

**9. COUNCILOR COMMENTS AND COMMITTEE UPDATES**

Councilor Greazzo welcomed the new HR Director and new Town Councilor.

Councilor Gilbert thanked everyone for re-electing him and he looks forward to serving for another three years.

Councilor Ricciardi thanked everyone and is excited to serve the community and work with the Councilors.

Councilor Rombeau was looking forward to a productive year.

Chairman Duschatko welcomed the new HR Director and new Councilor thanked everyone for allowing him to continue as Chair.

**10. NON-PUBLIC – RSA 91-A:3 (if necessary)**

**11. ADJOURNMENT**

**MOTION by Councilor Rombeau to adjourn the meeting. Seconded by Councilor Bandazian.**

**Roll Call Vote: Greazzo-aye, Gilbert-aye, Duschatko-aye, Stevens-aye, Bandazian-aye, Rombeau-aye, Ricciardi-aye. Motion Passed.**

The meeting ended at 7:15 PM.

Respectfully submitted,

Dawn Boufford