

**Town of Bedford
Cemetery Trustees Meeting Minutes
May 4, 2022**

AGENDA

1. ROLL CALL

A meeting of the Bedford Cemetery Trustees was held on Wednesday, May 4, 2022 at 6:00 PM at the Center Cemetery Carriage Shed on Church Road. Present were David Bailey, Steve Wiggin and new member Denise Ricciardi.

Chairman Bailey call the meeting to order at 6:01 PM

2. ELECTION OF OFFICERS

MOTION by Mr. Wiggin for David Bailey to be chairman. Seconded by Ms. Ricciardi. Vote taken – Motion Passed – 3-0.

It was decided that the Trustees would share the duties of secretary.

3. DISCUSSION OF 2022 BUDGET

Chairman Bailey discussed the budget for the year as passed at the Bedford annual Town Meeting.

4. OLD BUSINESS

Mr. Wiggin discussed the irrigation project to repair the system in the Hilltop section of the Center Cemetery and to extend the system to the west and Central part of the cemetery. He reported that RFP's were prepared by the Town's Facility Manager and the project would go out to bid shortly.

Mr. Wiggin reported that Gravestone Services of New England, LLC would be repairing about 10 stones in the old section of the Center Cemetery. Ms. Ricciardi would check with the Trustees of the Trust Funds as to how they access monies left to use by them to repair historic stones, as the 10 stones qualify, by the Friends of the Bedford Cemeteries. The group has disbanded. She would also check on monies left from the Old Bedford Center Cemetery Association, which also has disbanded.

The Trustees discussed the large maple trees in the old section of the Center Cemetery. A large branch from one of the trees fell during the winter damaging a headstone. The trees would be monitored closely. The question was asked if insurance covered those types of incidents. Ms. Ricciardi would also check on that.

Mr. Wiggin advised that the Garden Club would be doing more plantings at the tomb entrances. They also discussed the large stone pots that were removed for mowing purposes and stored in the carriage shed. It was suggested that possibly the Garden Club could put plants in them and place them around the cemetery.

Mr. Wiggin reported that the signs for the Joppa Hill Road and the Beals Road cemeteries were in the progress of being erected by the Public Works Department.

5. NEW BUSINESS

It was discussed that Councilor Bill Duschatko wanted to turn over maintenance of the cemetery website, which he designed and maintains gratis, to the Town IT Department. The Town Manager was looking into it. A new system would be looked into for possible inclusion into next year's budget.

They discussed a project by volunteers to raise the metallic lot markers in the Hilltop section. Over the years the markers have sunk in the ground up to 2" and have to be located with a metal detector. It was suggested that maybe the Town Manager could mention it in this report given at Council meetings that they were looking for individuals or organizations for help with that project.

6. ADJOURNMENT

The meeting adjourned at 6:46 PM.

Respectively submitted by,

David Bailey, Chairman