

**TOWN OF BEDFORD  
TOWN COUNCIL MEETING MINUTES  
May 8, 2019  
BEDFORD MEETING ROOM  
10 MEETINGHOUSE ROAD**

**1. ROLL CALL:** A meeting of the Bedford Town Council was held on Wednesday, May 8, 2019 at the Bedford Meeting Room, 10 Meetinghouse Rd. Present were Bill Duschatko (Chairman), Melissa Stevens (Vice Chair) and Councilors Phil Greazzo, Dave Gilbert, Chris Bandazian, and Denise Ricciardi. Also present was Town Manager Rick Sawyer. Councilor Catherine Rombeau had an excused absence.

Chairman Duschatko opened the meeting at 7:00 PM.

**2. PLEDGE OF ALLEGIANCE** – Led by Councilor Bandazian.

**3. PUBLIC COMMENTS** – None

**4. PRESENTATION**

**a. Town Clerk Presentation of the Top Dog**

Sally Kellar, Town Clerk, introduced the 2019 Bedford Top Dog, Hela, a 9-month old husky. Her owner is Jennifer Turner. Ms. Kellar presented Ms. Turner with a dog collar, which said Bedford Top Dog 2019.

Ms. Kellar reminded the residents that the Town is still licensing dogs. After May 31<sup>st</sup>, late fees at \$1.00/month will start to accrue.

Mr. Sawyer stated that the Top Dog gets used in all of the Town literature for the year for all of the notices that go out. The Town does this contest every year and owners get to submit their dogs. He encourage dog owners to to submit their dogs for next year's Top Dog. Ms. Kellar mentioned that dog owners have until the 31<sup>st</sup> of this year and in early January they select the 2020 Top Dog. Mr. Sawyer mentioned that the Top Dog gets free registration for the year as well. Ms. Kellar confirmed that and Hela has received her 2019 tag, which is #2019. Ms. Kellar mentioned that Hela is the spokes dog for Hollywood Hounds. Everyone applauded Hela for being the 2019 Top Dog.

**5. NEW BUSINESS**

**a. Meeting with the Trustees of the Trust Funds**

Chairman Duschatko mentioned that he was at a SNHPC meeting and one of the directors from another town, a retired bank examiner, had been reading through the Town's financial materials and stated that the Trustee's presentation on the Town's financial reporting was the best he'd ever seen. Two others had similar comments.

Ken Peterson, Chair of the Trustees of the Trust Funds, and Trustee Larry Cheetham, Treasurer came forward. Trustee Mac McMahan was not present.

Mr. Peterson thanked the Town Manager Rick Sawyer and Executive Assistant Dawn Boufford who do administrative things that the Trustees couldn't do on their own.

Mr. Peterson explained that the Trustees of the Trust Funds have the fiduciary responsibility for watching the Town's money and the School's money. He mentioned that if anyone was planning on raising money and using the Town's tax ID, the Trustees need to be involved. They have to hold the funds and make sure that they are spent the way they say they are going to be spent, so contact the Trustees if planning to do so.

Mr. Peterson read who the Trustees of the Trust Funds are and what they are required to do from the Attorney General's office handbook for Trustees of the Trust Funds:

*Trustees of Trust Funds are the custodian of the Town's perpetual care funds, charitable trusts, private donations, and capital reserves/expendable trust funds. Trustees act in a fiduciary capacity and make the decisions regarding expenditures from these funds based on the wishes of the donor in the case of privately donated funds, and release capital reserve funds to the Town and expendable trust funds to the appropriate government officials upon request and make the decision on how these funds are to be invested based upon the statutes and investment policy adopted by the Trustees.*

Mr. Peterson read what Attorney Knowles said to him when explaining where the Trustees of the Trust Funds came from:

*Lots of states have municipal Office of Library Trustee, but a municipal board of Trustees of Trust Funds is more of a New England creature. I've asked many other states do they have them and no, they don't know what she's talking about. The reason New Hampshire has Trustees of the Trust Funds is prior to 1916, town and city treasurers held privately donated trust funds, so if you created a trust, you gave the money to the town treasurer and the treasurer is supposed to follow the language of your trust and expend the funds accordingly. The Attorney General's Office received complaints of trust funds being misused by public officials. A survey was undertaken and sure enough, some towns just put the trust funds in the general fund completely ignoring the donor's intent. To correct this problem, the Legislature established the Office of Trustees of Trust Funds in 1916 and the Trustees have been the custodians of private trusts and capital improvement funds ever since.*

Mr. Peterson stated that the Trustees are in full compliance with RSA 91-A-3, the Right-to-Know Law. There are two types of accounts they have. First are the private trust funds, which some of them go back 100 years and many of those are associated with the cemeteries. Over the years, many of those original documents, which stated what was supposed to be done with the money have disappeared. They have done the best they can to go through the archives of the Town, State and some Federal to find as many as they can. Ultimately, they are not going to be able to find them all, so they are in the process of going through the State Attorney General's Office and having those funds re-characterized so they can be spent. These funds added together total about \$85k. Private funds by law must be invested to maintain their purchasing ability. They

invest the private trusts in stocks and bonds. The capital improvement funds, by law, they have to be very conservative in their investment, because it's the taxpayer's money. Right now they have about \$5.3m. He talked about what happens at year end with the capital improvement funds when purchases are to be made. He explained how they are invested. Mr. Peterson talked about the Trustees webpage.

Mr. Cheetham stated that their investments are with Citizens Private Wealth Management and he explained how it worked. Last year they made \$72k net of fees of interest income, which were put back into the account. They've made the webpage more robust with links to all of their controlling documents. He mentioned a calendar they have that explains when they do certain things. This will help new Trustees. He explained the documents they need to sign that go to Concord and the procedure and how the Trustees intercede for the Town. The A/G's office decided that they didn't want municipality could upload a spreadsheet that had that facts and figures on a report. Mr. Cheetham explained that he got volunteered to be the QA representative for the towns and cities in NH.

Mr. Cheetham went through some slides showing the TTF Portal and explained how it worked. He talked about the Michael Carbonneau Scholarship. Mr. Cheetham stated that the IT Manager set up a drop box for them, which is a secure folder. They can log in and put files out there. They now have five years' worth of files in the drop box. Mr. Cheetham read a paragraph that he said he should have put in the annual report:

*Nate Gagne of the Town IT Department set up a secure data repository for the Trustees allowing us to store, for posterity, copies of our recent filings with the State as well as key legal records about trusts, scholarships, and the SAU 25 funds. Nate also reviewed our preparedness for proper pass wording and maintenance of our files. Many thanks to Nate Gagne.*

Mr. Peterson stated that Mr. Cheetham put in over 60 hours of volunteer time with the State to create this software to make this much easier. He did a great job and thanked him. He thanked Mr. McMahan for the time he has put in working hard with the cemeteries trying to get all of those things put together. Mr. Peterson mentioned that there were 234 cities and towns in NH and the program that Mr. Cheetham wrote is being used by all of them.

Councilor Bandazian wanted to know if the work of identifying cemetery funds where they can't find the documents be completed in 2019. Mr. Peterson stated that a lot depends on how far they get down that rabbit hole as far as finding new documents. He would say yes. They should be able to find out if they are going to find more or not, so they would go through the transfer of the funds to a different name so they can be spent. Mr. Cheetham added that there was a legal process for them to do that. It's a little bit pricey, but it's what they have to do.

Councilor Stevens wanted to know who was up for re-election next. Mr. Cheetham replied that it was Mac McMahan, but his own position might be up before Christmas.

**b. Award of Bid 13-2019, rubber tire excavator**

Jeff Foote, Public Works Director, stated that on April 18<sup>th</sup> they conducted a sealed bid opening for a 5-year lease to own wheeled excavator. He explained that over the last 10 years, the Town has spent approximately \$255k to lease a wheeled excavator for five or six months of the year. The lease to purchase would allow year-round use and at the end of its 10-year projected lifecycle, it will retain a residual value at trade-in. The primary use for the equipment is for road-side swale maintenance, the installation of dry wells/catch basins, etc. The proposal also includes an attachment called the brontosaurus, which is used for clearing brush. The attachment would be especially useful and necessary to meet expanded requirements as part of the EPA's MS4 general permit, which requires regular maintenance of all Town-owned open drainage areas and detention ponds. The Town received two bids, Milton Caterpillar of Londonderry submitted the lowest qualified bid. They received a bid for less, but it didn't contain everything in the bid at \$316,534.89. The bid met all of the specifications outlined. A lesser bid was received, however, that bid did not meet all of the specifications described in the RFP. It was determined that any savings with a lower bid would be negated and future maintenance costs coupled with the fact that Milton Caterpillar offered to extend the full machine warranty from six to seven years would be in the best interest of the Town. The cost and funding comes from the general fund line item #10050774-52710 in the amount of \$63,306.96 yearly for five years totaling \$316,534.89. The contract will also include a non-appropriation clause to relieve the Town of its future obligations if funding becomes unavailable.

Councilor Greazzo wanted to know if the warranty started at the end of the lease. Mr. Foote stated that the warranty was for seven years and starts the day the Town receives it. Councilor Greazzo explained that when it's leased, the Town doesn't own it. Mr. Foote explained that for the first five years, there are many maintenance provisions in it that are included. At the end of the lease when the Town owns it when things tend to break down from their life cycle, they will have coverage in years six and seven.

Councilor Ricciardi asked about the non-collusion statement and if it gets into an accident, how does that work if it's leased. Mr. Foote stated that the Town has insurance and in the lease they included insurance as well.

**MOTION by Councilor Ricciardi that the Bedford Town Council award Contract #13-2019 consisting of a 5-year lease to own for a wheeled excavator with Milton Caterpillar of NH, Inc. of Londonderry, NH in the amount of \$63,306.96 annually or \$316,534.89 total and to authorize the town manager to execute annual lease extensions contingent on yearly appropriation by the Town of Bedford. Seconded by Councilor Bandazian. Vote taken – Motion Passed –6-0.**

**c. Schedule a public hearing – Consideration of Ordinance 2019-01 amending Chapter 130, Fire Prevention, to require emergency first responder radio coverage equipment in applicable structures**

Police Lt. Bernard and Fire Captain Thatcher Plante came forward to present along with William Bartlett of Two-Way Communication to answer any technical questions.

Capt. Plante explained that this was a proposed amendment to the Fire Prevention Code in reference to the bidirectional amplification. It is currently enforceable under the Fire Code that has been adopted by the State of NH, which states, 'Radio Communications are to be maintained at a level determined by the AHJ.' In the interest of transparency and creating a standardized procedure of how they would determine whether or not that would be required, they are proposing that this ordinance be added to the Fire Prevention Code. He already has permitting processes in place for fire alarm systems, sprinkler systems, etc., the permits would be obtained through the Fire Department, but because the radio communication systems are maintained by the Police Department, they would be involved in the testing as well. These systems interface with both the Fire alarm system and the Town's existing infrastructure.

Lt. Bernard explained that they brought this proposal forward, because there was a concern for life safety, not only for Police and Fire, but there are several buildings that do not have operability; the Sportsplex is one and there is a large apartment complex on South River Road and Whole Foods as well. This ordinance will assist them in making sure they do have operability and any new building that gets erected and any building that has 50% of its structure rebuilt.

Chairman Duschatko wanted to know how that worked with the existing properties that don't have the coverage. Capt. Plante explained that to be consistent with what the current ordinances are for applying the fire code, unless there was to be a substantial renovation, 50% or more, or a change of use, they would be exempt from this requirement. Although the current code allows them to enforce it, they wanted to be consistent with the rest of the Town standards, so it would only be new construction and renovations that would be analyzed to see if they need it. Although the occupancies Lt. Bernard mentioned are of concern, unless they were to completely renovate, they would be exempt. It would be really going forward. Lt. Bernard added that single family dwellings are exempt as well. Capt. Plante stated that they only have one in Town at the moment and it's at the Bluebird Self-Storage and the contractors had anticipated that being required.

Councilor Greazzo wanted to what the cost would be for one of these systems for someone to incorporate into their construction. Mr. Bartlett explained that the average price for a BDA system can vary based on the construction of the building and how much cabling is necessary. The BDA device itself can vary between \$20k and \$40k and the integration is where there is more expense. They could add labor and materials to that, materials being the distributed antenna system that's within the building. Councilor Greazzo wanted to know how many companies provide this installation. Mr. Bartlett stated two or three in the area and hundreds or thousands in the country.

Lt. Bernard stated that the towns and cities in the State that do have a BDA ordinance are Dover, Portsmouth, Durham, and Haverhill, MA. Manchester doesn't have an

ordinance, but they fall under the National Fire Protection Association (NFPA) ordinance, which states they have to have operability in their buildings.

Councilor Bandazian appreciated and applauded the effort that has gone into this and making a more public policy. He wanted to know what the ballpark annual cost was for the annual certification and the five year certification. Mr. Bartlett stated that they always encourage a maintenance program for the devices, because they can fall out of tune and require maintenance over their lifetime. Different towns have adopted different methods for that upkeep. Some of the NFPA standards may answer that. Some communities spell it right out that they must be serviced annually, tested annually. Councilor Bandazian stated that this policy does have that provision. Mr. Bartlett stated that testing is generally inexpensive and usually recommends that the testing is done by the Fire or Police personnel themselves. They would go into the facility and make sure they can communicate where they want to. They can do more aggressive testing that would involve testing equipment from a company like his if it's required.

Councilor Ricciardi wanted to know how long the technology would be viable and useful. Mr. Bartlett stated that the technology was fairly straightforward. The systems are complex and require skilled integration, but they are basically amplifying the public safety systems that are in use today. As long as the Town is using their radio infrastructure the device is going to continue to amplify that signal. Councilor Ricciardi wanted to know if it would negate their usefulness if there was a fire in the building or power was cut. Mr. Bartlett stated that that's when they are most important. That's the most important use case of the BDA. The NFPA standards that fall around the BDA and how it's deployed and the reason they always call out those standards is because they are there to protect the equipment. They have to have a certain survivability rating within the structure. Capt. Plante stated that a fire alarm system is designed to be able to survive an initial impingement of fire, but he doesn't have specific data as to how long one of the systems would survive.

Lt. Bernard stated that not every new building built in Town will need a BDA. They have to have a radio assessment. The building has to be built first in order to do a test. They did a test in both Trader Joe's and Friendly Toast and they have full operability in those buildings, so they would not need a BDA. If the ordinance was to pass, not every new building built in Bedford would need one.

Councilor Greazzo wanted to know the installation technique since it can be added to the building after it's built. Mr. Bartlett stated that they don't always assume a building is going to need the system. They like to go in and consult in the beginning and explain how they would add the system to their building after it's built. They ask that they prepare conduits and cable ways to be prepared for the product if it needs to be put into the building after construction. The cost of doing so can prepare them if they do need a BDA. They can also do signal testing in the area of the construction to preemptively understand whether it will or not. If they feel it's a possibility, they work with them to prepare the building. They've been able to save a lot of cost that way. It's not tremendously difficult to install the devices. The major concern is making sure that roof

penetrations are available for the donor antenna system and that there are provisions inside of the building for running cables after construction. Capt. Plante stated that most of the buildings that are going to need it, he would anticipate the contractors anticipating that they are going to need it.

Mr. Sawyer mentioned that the staff report suggests May 22<sup>nd</sup> for the public hearing, but there are a couple of Councilors that won't be there, so the Council can make it for June 12<sup>th</sup> if they want to.

**MOTION by Councilor Gilbert that the Bedford Town Council schedule a public hearing for Wednesday, May 22, 2019 at 7:00 PM to discuss Ordinance 2019-01 amending Chapter 130, Fire Prevention, to include a new Article VI and new Sections 130-21, 22, & 23, and renumbering existing Articles VI through X and existing Sections 130-21 through 39 accordingly. Seconded by Councilor Stevens.**

Chairman Duschatko stated that he and Councilor Ricciardi would not be there on the 22<sup>nd</sup>, so he made the following amendment:

**'Schedule a public hearing for Wednesday, June 12, 2019 at 7:00 PM.'**

**Councilor Ricciardi seconded the amendment.**

Councilor Gilbert accepted the amendment.

**Vote taken – Motion Passed – 6-0.**

#### **d. Appointment to boards and commissions**

Mr. Sawyer explained that Mr. Paradis had originally interview with the Council for a position on the Planning Board, which he was not appointed to. He later came to us and suggested that he would like an appointment to the Energy Commission. He attended the last Energy Commission meeting and interested in joining that Board.

Councilor Bandazian supported the recommendation having met and talked with him. Based on his attendance at the last meeting, he appreciates his investment and effort.

**MOTION by Councilor Bandazian that the Bedford Town Council appoint Timothy Paradis as member of the Energy Commission with a term to expire in 2022. Seconded by Councilor Stevens. Vote taken – Motion Passed – 6-0.**

Councilor Bandazian noted that there was still a vacancy for a term that expires in 2020.

#### **e. Other New Business – None**

## **6. OLD BUSINESS**

### **b. Discussion of possible amendments to the Town Council Rules of Procedure**

Chairman Duschatko thought the structure for making appointments was awkward and that he and Dawn Boufford tried to clean it up. They are trying to avoid the last minute crush of both applicants and interviews right before the end of the Council year. They changed some dates of getting things done. It's a little bit different than they've done in the past, but they are trying to have interviews at the second to last meeting of the Council year. He mentioned the necessity of getting appointees of the Zoning Board, which meets the day after the Council's organizational meeting.

Councilor Stevens stated that the interviews were going to be done by a subcommittee of the Councilors that are not up for re-election, but then the appointments are voted on by newly elected Councilors as well. Chairman Duschatko didn't see how they get around that.

Councilor Gilbert pointed out that potentially they were going to have only four Councilors conducting the interviews and they will make a recommendation and the new three will also vote. Chairman Duschatko stated that they would have to get the new Councilors information about the candidates as quick as they can.

Councilor Stevens wanted to know why they couldn't just have the new members not vote on it. They do it all the time if there is a Councilor that is not present for a meeting. She would feel uncomfortable having a say either way as far as who goes where not having been present for the interviews.

Councilor Gilbert wanted to know if it was just a matter of the Zoning Board meeting coming so quickly after the election. Councilor Bandazian stated that it depends on when the appointments get made. There are other meetings that happened at the end of March after the ZBA meeting. Councilor Gilbert thought maybe the boards could be pushed back a week or so. He knows what happened this last cycle and it didn't seem right. Chairman Duschatko stated that they don't want to do that again. Councilor Gilbert stated that moving it forward and potentially only having four people decide was not a good answer. He thought if they could move those boards back a week that would take care of it, so that everyone could be involved who is newly elected.

Councilor Stevens stated that they couldn't have the Council from December prior to the election vote on new members.

Mr. Sawyer was wondering if the Charter requires the Council to make their appointments at their organizational meeting, because otherwise they could change the terms of boards and commission to be May 1<sup>st</sup>. They would have plenty of time after the newly elected Council to interview people and make appointments to boards and commissions in May. There's nothing from stopping them from interviewing people

much earlier and making the appointments at the organizational meeting if that's what the Charter says.

Councilor Bandazian thought there were several tensions. One is that the new Councilors have some responsibility for the conduct of the new members of boards and commissions and if they are not participating in the appointments it's difficult for them to be accountable for what happens over the next year. If interviews happen too fast or too soon or sporadically, potentially they don't get their best group of candidates. He likes the idea to have an extra opportunity to do interviews, because they have encountered year after year that people who apply can't be there on a specific day and when they have a 2<sup>nd</sup> day of interviews it seems to cover almost everybody.

Mr. Sawyer researched and it is not in the Charter; it's in the Council's Rules of Procedure. Chairman Duschatko suggested moving back the appointment date until after the new Council. Mr. Sawyer stated that they would still have to amend their Rules of Procedure to do that.

Councilor Stevens wanted to know if they are not allowed to put new people into positions after the procedure happens because they are not granted that authority in the procedure as it was written. Mr. Sawyer stated that they could add a line that says appointments could be made during the year as needed.

**MOTION by Councilor Bandazian that the Bedford Town Council table the amendment to the Town Council Rules of Procedure to their June 12, 2019 meeting. Seconded by Councilor Stevens. Vote taken – Motion Passed – 6-0.**

c. Other Old Business – None

## 7. APPROVAL OF MINUTES

d. Town Council Interviews – April 3, 2019

**MOTION by Councilor Bandazian that the Bedford Town Council approve the minutes of the April 3, 2019 Town Council interviews. Seconded by Councilor Gilbert. Vote taken – Motion Passed – 6-0.**

e. Public Session – April 3, 2019

**MOTION by Councilor Bandazian that the Bedford Town Council approve the minutes of the April 3, 2019 Public Session. Seconded by Councilor Gilbert. Vote taken – Motion Passed – 6-0.**

f. Town Council Retreat – April 6, 2019

**MOTION by Councilor Bandazian that the Bedford Town Council approve the minutes of the April 6, 2019 Town Council retreat. Seconded by Councilor Gilbert. Vote taken – Motion Passed – 6-0.**

**g. Non-Public Session – April 6, 2019**

**MOTION by Councilor Bandazian that the Bedford Town Council approve the minutes of the April 6, 2019 Non-Public Session. Seconded by Councilor Gilbert. Vote taken – Motion Passed – 6-0.**

**8. TOWN MANAGER REPORT**

- 1) On National Drug Take Back Day, the public turned in 235 pounds of prescription drugs keeping them from falling into the wrong hands or the environment.
- 2) On April 22<sup>nd</sup> Senator Shaheen visited Bedford in recognition of Earth Day and to celebrate the improvements our Conservation Commission and Planning Department have been able to make at the Pulpit Rock Conservation Area through the Land and Water Conservation Fund grant that they obtained. BCTV documented the visit in a nice short segment which can be viewed at: [Earth Day Celebration at Pulpit Rock with Senator Jeanne Shaheen April 22, 2019](#).
- 3) On May 4<sup>th</sup> was Pulpit Rock cleanup day. Richard Moore has been the champion for the Pulpit Rock Conservation Area for a long time and spearheads all of the cleanup days and all of the improvements we can make out there as a subcommittee to the Conservation Commission. He thanked the Conservation Commission and the Planning Department for acquiring the grant for the trail improvements and making sure that work is getting done.
- 4) 2019 Roads Program – The installation of significant drainage structures as part of the Donald Street project required the closure of Lawes Ave and Dery Street during the day until May 8<sup>th</sup>. Gage Road and Pheasant Run have been paved and the crews are now working on Olde English Road and West Wind Road and daytime detours are in place.
- 5) It's time license your dog. After May 31<sup>st</sup>, there are late fees of \$1.00 per month for every month you are late. On June 21<sup>st</sup>, there is a fine of \$25 that is also assessed. See Town Clerk Sally Kellar at the Town Office to get your dog registered.
- 6) The Police Chief and Police Department have set up a Bedford Community Meet Up Spot. It's at the Safety Complex, 55 Constitution Drive, where you can conduct your transactions for things you may have purchased online, Craigslist, etc., for local exchanges. The parking lot has video monitoring and it's a safe way to meet someone that you've only met online to do it in a public location.
- 7) May 10<sup>th</sup> – 79<sup>th</sup> Annual Bedford Firemen's Ball, 6:00 PM Social, 7:00 PM Dinner.
- 8) May 11<sup>th</sup> – Butterfly Release Picnic, 11 AM, Bedford Library. Bring your own picnic and blanket and enjoy bubbles and face painting while the caterpillars that have grown into butterflies in the Children's Room are released.
- 9) May 20<sup>th</sup> – BeBOLD Bedford presents, "College Prep: Will Your Teen Be Ready?" 7 PM, Bedford Library. (Intended for adults & teens).
- 10) May 23, 2019 – Neighborhood Watch Meeting at 6 PM at Bedford Police Station.

- 11) May 26<sup>th</sup> – Memorial Day Parade, 1 PM.
- 12) May 26<sup>th</sup> – Police Department Bicycle Rodeo at the High School, 10:00 – Noon.
- 13) May 9<sup>th</sup> – Thursday Theater Movie Matinee 2 PM “At Eternity’s Gate” at the Library.
- 14) May 9<sup>th</sup> – Thursday Theater Movie Night 6:30 PM “Can You Ever Forgive Me?” at the Library.
- 15) May 12<sup>th</sup> – Bedford Library Closed for Mother’s Day.
- 16) May 19<sup>th</sup> – Adult & Senior Sunday Matinee Series, 2 PM, Bedford Library, “It’s Complicated”.
- 17) May 21<sup>st</sup> - The 2019 Citizens Police Academy Graduation, 6:30 PM.
- 18) Robert Lavoie has advanced to the position of Sergeant after 15 years with the department. Officer Whitney Mansfield has graduated from the Police Academy and has now entered our field training program. Pam Hogan has started as our new HR Director and Ellen Malatesta has started as Town Accountant. Fire Inspector Eric Dubowik has accepted the position of shift Lieutenant creating an opening in his current position which is now advertised. Two new firefighters Dylan Hooker and Keith Culligan will be starting soon. Margaret Graveline has been hired as our new part-time assistant in the Fire and Building Department administrative office.
- 19) Registration for Camp Witzel summer camp and other summer camp programs are open and information is available through the Recreation page of the Town Website.

## **9. COUNCILOR COMMENTS AND COMMITTEE UPDATES**

Councilor Bandazian stated that the Energy Commission has been working on a trip to the Waste Management recycling center in Billerica, MA and it may happen on May 20<sup>th</sup> or 24<sup>th</sup>. The public is welcome to join them. EFJH Board was receptive of doing a joint effort with Old Town Day coinciding with the Farm’s fall fair, which is going to be on September 22<sup>nd</sup>. Councilor Gilbert has been working hard to follow up on that.

Councilor Stevens stated that the BCTV-WBNH Board will be meeting for the first time tomorrow at 7 PM. The Library is doing Moms and Munchkins on the 25<sup>th</sup> at 10:30 AM. The Bedford Bulldogs are doing signups for the next season. There are openings in the cheer for Tiny Mites and she couldn’t speak highly enough of that program. It’s National Teachers Appreciation Week and she expressed her appreciation for her daughters’ teachers especially Erin Caron, who her daughter has had for two years. She is an incredible asset to the community. It’s also National Nurses Appreciation Week and she thanked the nurses, especially when her son was in the nicu.

Councilor Gilbert stated that with regard to the EFJH and Old Town Day, they will be working with the Town to come up with a plan and they will have a meeting in the next couple of weeks to go over what they are going to do and how they are going to go about it. The Bedford Men’s Club will be cooking at the parade and won’t be charging for the food.

Councilor Ricciardi mentioned that the month of April was distracted driving and there is a video put out by the Bedford Police Department regarding distracted driving and she encouraged everyone to watch it. The Patrol Division has continued to aggressively

address motor vehicle violations with an impressive 657 warnings. The warnings have gone up with a significant increase of 89%. The Bedford Police Department is urging everyone to drive safely and not drive distractedly.

**10. NON-PUBLIC – RSA 91-A:3 II (d)**

**MOTION by Councilor Stevens that the Bedford Town Council go into Non-Public Session under RSA 91-A:3, II (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. Seconded by Councilor Bandazian.**

**Roll Call Vote: Ricciardi-aye, Greazzo-aye, Gilbert-aye, Duschatko-aye, Stevens-aye, Bandazian-aye.**

The public meeting ended at 8:30 PM.

Respectfully submitted,

Dawn Boufford