1. Call to Order and Roll Call  
   a. Cemetery Trustee meeting called to order by Chairman David D. Bailey at 5:03  
   b. Present: David C. Bailey, Chairman – Steve Wiggin – Member Art Alden, Member/Secretary  

2. Old Business  
   a. Status of ongoing Projects  
      i. Tree Cutting and brush removal from the Cemeteries is not progressing as anticipated.  
         Steve Wiggin motioned that we contact the vendor to discuss his plan  
         for project completion to endure it meets with our expectations.  The motion was  
         seconded by Art Alden and approved by a 3-0 vote. Steve will report progress at the  
         next meeting.  
      ii. Gravestone repair is progressing particularly well in the Joppa Hill Cemetery. Steve  
         Wiggin motioned that we investigate switching the contract to a task order form of  
         contract. This will allow for faster repair of damaged gravestones. The motion  
         was seconded by Art Alden and approved by a 3-0 vote.  
      iii. Record keeping and burial plot identification is progressing. Art Alden will report  
         on this at all meetings meeting.  
   b. New Business  
      i. A request for a 2.5-inch increase in the length of a grave head stone was received. The  
         request was discussed and concluded with a motion by Art Alden to approve  
         the request. The motion was seconded by David Baily and approved by a 2-1 vote.  
      ii. A nonresident of Bedford requested to purchase a Cemetery plot in the Hill Top section  
         of Center Cemetery. The request met the approval criteria of having ties to Bedford.  
         The requester was a long-time resident of Bedford (40 years) and has a  
         son who is a current resident of Bedford. The request was approved by a 3-0 vote  
         iii. Discussion on conversion of 4 person plots to 2 person plots concluded with agreement  
         that this needs to be investigated. Art Alden took the action to head this project  
   c. Adjournment - David Baily motioned t that the meeting be adjourned, motion seconded  
      by Steve Wiggin and approved by a 3-0 vote.  

Respectively Submitted,  

Art Alden - Secretary