



BEDFORD CEMETERY TRUSTEES

6-18-2019: Meeting Minutes

1. Call to Order and Roll Call
 - a. Cemetery Trustee meeting called to order by Chairman David D. Bailey at 1:01 PM
 - b. Present: David C. Bailey, Chairman – Steve Wiggin, Member – Art Alden, Member/Secretary
2. Old Business
 - a. Status of ongoing Projects
 - i. Tree and brush projects continue not to meet expectations. After discussion, Steve Wiggin motioned that the vendor be notified and unless project is not completed in one week from notification, the vendor will face termination.
 - ii. Record keeping and burial plot identification continues to progress. The public Cemetery Website is up to date as far as allowing the public to see which plots in Hilltop are sold or available. The next phase is to ensure available data on burials is up to date. Also, a list of issues/improvements to the public site will be developed. Once developed, a meeting will be scheduled with the vendor.
3. New Business
 - a. Two requests for headstone size variances were received
 - i. The first request was received from Manchester Memorial Co. Inc. for a client with three options proposed. Option #1 requires an increase of 2” in length of the headstone, Option #2 requires a 14” inch increase in length, and Option #3 requires a 18” increase in length. After discussion, including a call to Manchester Memorial for technical advice, Steve Wiggin motioned that we approve Option #2. With a 3-0 vote option #2 was approved.
 - ii. The second request was less complicated. A Plot owner who owns two 4 -person plots requested an increase of 6” in length. His plan is to center the headstone on his two adjacent plots. Steve Wiggin motioned that we approve the request. Motion seconded by Art Alden and approved with a 3-0 vote.
 - b. The idea of sub-dividing 4 – person plots into two 2 – person plots was discussed. At the conclusion of the discussion, Art Alden Motioned that we continue to divide plots by request for the time being. Motion second from Steve Wiggin and approved by a 3-0 vote.
 - c. Burial Preparation discussion resulted in David Bailey presenting a motion that at least two Trustees be present to mark plots for burial when notified of a burial. Second by Steve Wiggin, approved by 3-0 vote
4. Adjournment - David Baily motioned that the meeting be adjourned, motion seconded by Steve Wiggin and approved by a 3-0 vote at 2:19 PM

Respectively Submitted By

Art Alden Trustee/Secretary