

**Town of Bedford  
Cemetery Trustees Meeting Minutes  
June 27, 2022**

**AGENDA**

**1. ROLL CALL**

A meeting of the Bedford Cemetery Trustees was held on Monday, June 27, 2022 at 1:15 PM at the Town Office Conference Room, Town Office Building, 24 N. Amherst Road. Present were David Bailey, Steve Wiggin, and Denise Ricciardi. Also present was Mac McMahan, Trustee of the Trust Funds.

Chairman Bailey call the meeting to order at 1:17 PM

A moment of silence was held for the memory of Bill Duschatko, a Town Councilor who recently passed away.

**2. NEW BUSINESS**

**a. Discussion of sprinkler bid**

The Trustees discussed the repair and extension of the water system. No bids were received. One came in late, but it was decided to be allowed. The bid was over three times higher than what was in the 2022 budget for the project.

**MOTION made and seconded to reject the bid. Vote taken – Motion Passed – 3-0.**

**b. Discussion on Cemetery website**

The Trustees discussed the Cemetery website since Bill Duschatko was the administrator of the website.

**MOTION made and seconded to use the money in the budget for a sprinkler system towards a new Cemetery website. Vote taken – Motion passed – 3-0.**

It was agreed that they ask the IT Department and The Town Manager for assistance with writing an RPF for a new software program as soon as possible as none of the present Trustees know how to administer a system.

**c. Discussion on Cemetery maintenance**

The Trustees discussed the Cemetery maintenance. Their opinion was that the lawn maintenance company that won the contract had been breaking parts of the contract such as not picking up debris, not mowing the Center Cemetery every week, and not mowing back to the boundary lines as some examples. They are paid \$3,750 a month during the season. Several meetings with the contractor have not produced positive results.

**MOTION made to withhold \$1,000 of the current month's bill. No second.**

**MOTION made and seconded to withhold \$2,000. Vote taken – Motion Passed – 3-0.**

The Chairman was also sending an email to the company explaining the action taken.

**d. Discussion on retrieving trust funds**

The Trustees discussed the monies in the Trust accounts with Mac McMahan. He explained that they included the individual perpetual care accounts and the gift of money for the Friends of the Bedford Cemeteries, which is now defunct. It was explained that there was no money from the Old Bedford Cemetery Association. Also joining the discussion was Tammy Penny, Finance Director. All accounts are listed on the NH Department of Revenue Administration Form MS-9.

**e. Other New Business – None**

3. **OLD BUSINESS** – None

**4. ADJOURNMENT**

The meeting adjourned at 2:05 PM.

Respectively submitted by,

David Bailey, Chairman