



## BEDFORD CEMETERY TRUSTEES

AUGUST 7, 2018

### MEETING MINUTES

Present: David C. Bailey - Chairman, Melinde Lutz Byrne - Member, Steven Wiggin - Member, and Art Alden - Secretary

Meeting was called to order by Chairman David C. Bailey at 1:05 PM.

Minutes from the last meeting are already approved and posted on the town web site.

- 1) Discussion with Bedford Department of Public Works and Lawn Vendor Einstein:
  - a. Purpose of the discussion was to ensure that both parties understood and agreed to their respective responsibilities in maintaining the Bedford Cemeteries
  - b. Present from Bedford DPW – Emile Lacerte, from Einstein – Jason Robinson & Rob Thibault
  - c. Bedford DPW is responsible for: fixing cracks, fixing fences, and for getting quotes for stones at the entry to the Center Cemetery, and a quote for cedar fencing
  - d. Einstein is responsible for mowing the cemetery lawns, general maintenance of the grounds and removing veteran's flags.
- 2) Budget Review
  - a. The town budget director reviewed the current budget with the Trustees
  - b. The Director reminded the Trustees that next year's budget request is due August 27, 2018
  - c. Chairman Bailey noted that responses to the RFP for repair of head and foot stones in the Joppa Hill and Beals Road Cemeteries are due NLT 11:00 AM on August 10, 2018 in the Finance Office of the Bedford Town Offices.
- 3) Discussion on Goffe Stone
  - a. The friends of Bedford Cemetery's wish to replace or fix the historic John Goffe gravestone
  - b. Steve Wiggin motioned to have The Friends fix or replace the stone, but if replace use the same materials and inscription as the original stone.
  - c. Motion was seconded by Melinde Lutz Byrne
  - d. Trustees voted 3-0 to approve
  - e. Melinde to contact The Friends to give them approval
- 4) Steve Wiggin motioned if the stone is replaced, that the original Goffe Stone be offered to the Bedford Historical Society
  - a. Motion was seconded by Chairman Bailey
  - b. Trustees voted 3-0 to approve
- 5) Steve Wiggin Motioned to pay for the installation of two Veterans grave markers acquired at no cost to the town, up to a total of \$200. Future applications for such missing markers to be authorized by the Cemetery Trustees.
  - a. Motion was seconded by Chairman Bailey
  - b. Trustees voted 3-0 to approve
- 6) Chairman Bailey motioned to adjourn the meeting, second by Melinde Lutz Byrne
- 7) Meeting adjourned at 2:05 PM

Respectively Submitted,

Art Alden  
Secretary



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