

MEMORANDUM



To: Bedford Town Council
From: Rick Sawyer, Town Manager
Date: April 18, 2017
Re: **Manager's Report**

News & Noteworthy:

- 1) On Tuesday March 22nd we completed our \$11 million general obligation bond to be sale with a net rate of 1.97% for the next two years of the Roads Program. This was the second of three Road Bond sales authorized by the voters in 2014. The third bond will be sold in 2019.
- 2) On March 19th Bedford Fire Lieutenant Aaron Lambert and Firefighters Eric Dubowik and Craig Fahey join 400 other firefighters in the annual New York City Memorial Stair Climb which takes place within 4 World Trade Center to raise money for the Friends of the Firefighters and the 9/11 Tribute Center.
- 3) New Fire Engine – We have received word that our new fire engine has reached our NH vendor where final outfitting will be completed. Delivery is expect in approximately 2 weeks.
- 4) The second week of April is National Public Safety Telecommunications Week so I would like to thank them for always being there for our residents and businesses 24/7/365 and for completing their jobs in such a respectful and professional manner often under trying circumstances. 3 of our 8 Communication Specialists are pictured here with our Fire Department Command Staff.



Project Updates:

- 1) PFC Water Contamination – We continue to monitor and work on the PFC water contamination issue and a full staff report has been provided. A meeting with Saint-Gobain, NHDES, Pennichuck, and town officials was held on April 11, 2017. As noted in the full report Saint-Gobain has agreed to complete the design work for extending municipal water from Merrimack to the lower Back River Road, Smith, and Greenmeadow Lane area and a public meeting will be held on May 9th at 6:30 PM to discuss the next steps with the residents covered in that study area.
- 2) Facilities Master Plan – Responses to the RFP were received on March 30th which were reviewed by a team of staff members who ranked the submissions on a number of categories which produced two firms being at the top. Those two firms were interviewed which produced a top firm for the project. The cost and time proposal from the firm was reviewed and a full staff report has been provided for awarding the contract. The first preliminary

meeting with the firm has been scheduled for next week in anticipation of approval of the contract. The project looks to have final recommendations in the fall of 2017.

- 3) Roads Program – Work is underway on the Gault Road, Maple Drive, and Patten Road project. Design work continues on the Donald Street area project but construction may not be initiated until 2018. Survey work for Pulpit Road north of New Boston Road will be starting soon. Worthley Road and the numbered street area design and easement work is continuing with final recommendations presented to the Council prior to work proceeding.
- 4) Work on the Splash Pad has been initiated. Significant ground water was found in the area of the pad which has delayed progress but completion is still anticipated for use when the pool opens.
- 5) The financial audit for 2016 continued with the four days of in office review April 3-6 and staff will follow up with any requested materials over the next few weeks in anticipation of a completed audit in mid May.
- 6) Paving Recreation Parking Lot – Staff have had initial contact with our permit software vendor to have a new student parking permit process in place in July. Chief Bryfonski is reviewing the parking ordinance changes needed which will be scheduled for a hearing with the Council when ready. DPW is working on the survey and engineering related work for construction prior to the start of school.
- 7) Personnel: Resumes are being reviewed for the open Town Engineer position and interviews will be completed by a team assembled by the Public Works Director if any acceptable candidates are found. Our vacant tax office window clerk position has been filled with a candidate with experience from another community who will be starting in the beginning of May. An internal selection process will be conducted for those existing Police Department members interested in the second SRO position. An internal posting will be completed for our new equipment operator position in DPW. The last two hired members of the Police Department will be graduating the Police Academy on April 21st and one new member will be entering the Academy in May.



Events:

- April 22nd – Bow Wow Bedford, 10 AM – 3 PM, Animal Rescue League of NH.
- April 23rd – Sunday Matinee Series, 2 PM, Bedford Library, “Quartet”.
- April 25th – Police Officer Frink Swearing In Ceremony, 10 AM, Public Safety Building.

- April 29th – National Prescription Drug Take Back Day, Police Department, 55 Constitution Drive.
- May 7th – Sunday Concert Series, 2:30 PM, Bedford Library, the “Concord Coachmen”.
- May 9th – PFOA Public Meeting, 6:30 PM, Peter Woodbury Elementary School.
- May 12th – 78th Annual Bedford Firemen’s Ball, 6:00 PM Social, 7:00 PM Dinner.
- May 14th – Bedford Library Closed for Mother’s Day.
- May 21st – Sunday Matinee Series, 2 PM, Bedford Library, “Enough Said”.
- May 28th – Memorial Day Parade, 1 PM followed by the NH National Guard Alumni Band Concert at 2 PM in the McKelvie School Cafeteria.
- May 28th – Bedford Library Closed for Memorial Day
- May 29th – Bedford Town Offices, Library, Transfer Station, & BCTV Closed for Memorial Day.
- June 3rd – Bulldog Fest, celebrating 10 years of Bedford High School, 2 PM.
- June 10th – Bedford High School Graduation, 10 AM.



Upcoming Meetings:

- April 18th – 7:00 PM, Zoning Board
- **April 19th – 7:00 PM, Town Council**
- April 20th – 7:00 PM, BCTV Board of Overseers
- April 24th – 7:00 PM, Planning Board
- April 25th – 7:15 AM, Highway Safety Committee
- ~~April 25th – 7:00 PM, Conservation Commission~~
- April 26th – 7:00 PM, Zoning Board (Second Meeting)
- April 27th – 7:00 PM, Energy Commission
- ~~May 2nd – 7:00 PM, Historic District Commission~~
- May 8th – 7:00 PM, Planning Board
- **May 10th – 7:00 PM, Town Council**
- May 11th – 7:45 AM Water & Sewer Committee
- May 16th – 7:00 PM, Zoning Board
- May 22nd – 7:00 PM, Planning Board
- May 23rd – 7:15 AM, Highway Safety Committee
- May 23rd – 7:00 PM, Conservation Commission
- **May 24th – 7:00 PM, Town Council**
- May 25th – 7:00 PM, Energy Commission

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