

# MEMORANDUM



To: Bedford Town Council  
From: Rick Sawyer, AICP, Town Manager  
Date: August 12, 2018  
Re: **Manager's Report**

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## News & Noteworthy:

- 1) Our Department of Public Works administrative offices have moved from the Town Office Building to the Safety Complex, 55 Constitution Drive on the second floor across from the Building Department.
- 2) The water main contractor has started working on Back River Road which has required the implementation of a long detour onto Liberty Hill Road utilizing Smith Road and County Road. The road remains open for local traffic including the camps and soccer fields on Camp Road but everyone should expect road closures and delays in the work zones along the route.
- 3) The State of NH will hold a Primary Election on Tuesday, September 11, 2018, 7 AM to 7 PM, at the Bedford High School Gymnasium. Sample and absentee ballots are available through the Town Clerk and can be viewed online at: <https://bedfordnh.org/513/Sample-Ballots>

- 4) The Library Summer Reading Program has had another great year with over 900 children participating and recently held a touch-a-truck event which was very well attended. Thanks go out to our Library, DPW, Police, and Fire Department personnel for their efforts for this event.



- 5) Unfortunately in the past month we have suffered a fatal motorcycle accident on New Boston Road and a fatal bicycle accident on Birkdale Road and the number of accidents overall has risen sharply again with many of them coming within the Route 101 work zone. Chief Bryfonski and I ask that you take your time and pay careful attention at all times and especially through our many work zones.



- 6) Cyanobacteria advisory has been issued for Sebbins Pond where the bluish-green globs (as they are described) have been seen at this time of year in the past. Our Health Officer continues to monitor the situation with DES and additional testing is being completed. More information can be found at: <https://www.des.nh.gov/media/pr/2018/20180720-cyanobacteria-stebbins-pond.htm>
- 7) The NH Department of Health and Human Services has issued a Health Alert for the detection a positive test for West Nile Virus in Manchester. More information is available the NH DHHS website at: <https://www.dhhs.nh.gov/media/pr/2018/07252018-wnv.htm>

8) Our Police and Fire Departments participated in an Annual National Night Out softball game on August 7<sup>th</sup> which is intended to foster police-community relationships. WZID also held a neighborhood block party at the same time at the pool complex area which was very well attended by local vendors and residents.



9) The Summer Concert Series will conclude on August 15<sup>th</sup> for the year after holding 8 events at the Bedford Village Common.



### Project Updates:

1) 2019 CIP & Budget – The Department Heads have submitted their department goals, CIP, and staffing requests, and budget requests are due next week. The CIP has been reviewed by the Planning Director, Finance Director, and Manager and a draft will be provided to the Planning Board and Council in September.

2) The Student Parking program will be completed in the same manner this year as last year. All students need to apply through the High School application process which closes on August 15<sup>th</sup> at which point we will be provided with the list of students who did not get spaces on campus who will have the first opportunity for spaces within the town lots. Any student with a license will be eligible to obtain a permit within the town lots at any point in the school year if a space is available. The permit hangtags are color coded to the color that has been assigned to the lot by the ordinance. The program worked very well in 2017 and have no expectation of issues this year. Last year all licensed students who wanted permits at the start of school were able to be accommodated and all the permits were issued by mid October. After watching the pool parking lot during the fall and winter we did open 9 additional spots to those on the waiting list for the last few months of school and those spaces will be available from the start this year.



3) 2018 Roads Program – Work on Pulpit Road and the Bedford Three Corners area continues with replacement of several culvert crossings prior to the overlay being placed. Unfortunately most of the culverts in the development have failed even though they are only 25 years old because of the materials that were used at the time and which are no longer allowed. Crews will move on to Gage Road and Pheasant Run then eventually to the Sebbins Pond and Sandy Pond Parkway areas where gas mains are currently being installed. The Cider Mill Road Bridge

project work is anticipated to start in soon. Please continue to watch the Roads Program website for timely updates at [www.bedfordroads.com](http://www.bedfordroads.com)

- 4) Personnel: Our Police Department will be holding a swearing in ceremony on August 14<sup>th</sup> for our newest officers and the Fire Department will hold their pinning ceremony on August 15<sup>th</sup> for our new firefighters and promotions from the past several months. Our new Children's Library will be starting on September 4<sup>th</sup>. Longtime Assistant to the Fire and Building Departments Connie Holbert has announced her retirement for the end of September. While Connie can never be replaced we have posted the position and hope to fill it in time to have some overlap with the new employee for training prior to Connie's departure.

#### Events:

- August 14<sup>th</sup> – Police Department Swearing In Ceremony, Safety Complex, 9 AM.
- August 15<sup>th</sup> – Fire Department Pinning Ceremony, Safety Complex, 5:30 PM.
- August 15<sup>th</sup> – Summer Concert Series, "The North River Band", Bedford Village Common, 6 PM. Rain location for all performances is the Bedford Town Hall.
- **September 3<sup>rd</sup> – Town Office, Library & Transfer Station closed in honor of Labor Day.**
- September 3<sup>rd</sup> – Last day for the Town Pool, Noon-5 PM.
- September 13<sup>th</sup> – Kickoff for the Master Plan, Manchester Country Club, (evening).
- September 22<sup>nd</sup> – Olde Towne Day & Music Fest, 11 AM – 3 PM.

#### Upcoming Meetings:

- August 13<sup>th</sup> – 7:00 PM, Planning Board
- **August 15<sup>th</sup> – 7:00 PM, Town Council**
- **August 20<sup>th</sup> – 7:00 PM, Town Council (potential - facilities)**
- August 21<sup>st</sup> – 7:00 PM, Zoning Board
- August 23<sup>rd</sup> – 11:30 AM, Telecommunications Subcommittee
- August 23<sup>rd</sup> – 7:00 PM, Energy Commission
- August 27<sup>th</sup> – 7:00 PM, Planning Board
- August 28<sup>th</sup> – 7:15 AM, Highway Safety Committee
- August 28<sup>th</sup> – 7:00 PM, Conservation Commission
- September 4<sup>th</sup> – 7:00 PM, Historic District Commission
- September 10<sup>th</sup> – 7:00 PM, Planning Board
- September 11<sup>th</sup> – 7:00 PM, Parks & Recreation Commission
- **September 12<sup>th</sup> – 7:00 PM, Town Council**
- September 13<sup>th</sup> – 7:45 AM Water & Sewer Committee
- September 18<sup>th</sup> – 7:00 PM, Zoning Board
- September 24<sup>th</sup> – 7:00 PM, Planning Board (workshop)
- September 25<sup>th</sup> – 7:15 AM, Highway Safety Committee

- September 25<sup>th</sup> – 7:00 PM, Conservation Commission
- **September 26<sup>th</sup> – 7:00 PM, Town Council**
- September 27<sup>th</sup> – 7:00 PM, Energy Commission

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