

BCTV-WBNH

Bedford Community Television

WBNH-LPFM, 105.1

Board of Overseers

Bylaws

Board Membership

- The Board will have nine voting members:
- One member will be a Town Councilor, appointed by the Town Council
- One will be a member of the School Board, appointed by the School Board
- The remaining seven (7) positions will be Bedford residents, appointed by the Town Council in accordance with the Town's governing laws.

Term of Membership

All Terms will be for three years and shall be staggered at the formation of the board. Three board members will serve a three year term, three will serve a two year term and one a one year term. After the initial board formation, all appointments will be for a three year term. Town Council and School Board representation terms will be defined by their own Board / Commissions.

Meetings

- * The Board will meet quarterly, or as otherwise scheduled by the Board.
- * A quorum of voting members is required for a Board meeting to be held.
- * A quorum will be a simple majority of the total number of voting members of the Board.
- * If a quorum is in attendance, approval of seconded motions will be based on a simple majority of the voting members present.
- * The Town appointed BCTV-WBNH Station Manager or Assistant Station Manager will attend all meetings unless excused by the Chairperson and provide assistance to the Board, as requested.

Duties for Overseeing BCTV

- * The Board will oversee the policies of BCTV, to assure that all segments of the community – schools, town government and the general public – are being well served.
- * The Board shall develop and approve all internal policies and procedures governing the operation of BCTV.
- * The Board will assure that all policies and procedures developed are followed.
- * The Board will develop additional policies and procedures, as necessary, and will implement them through the Town appointed BCTV-WBNH Station Manager and personnel who directly report to the

Town Manager and who will be responsible for the day-to-day supervision of the BCTV-WBNH employee(s) and volunteers using the station's facilities and equipment.

Duties for Overseeing WBNH-LPFM 105.1

- The Board will oversee the policies of WBNH-LPFM, to assure that all FCC requirements are followed and segments of the community, schools, town government and the general public are being well served
- The Board shall develop and approve all internal policies and procedures governing the operation of the radio station.
- The Board will assure that all policies and procedures developed are followed
- The Board will develop additional policies and procedures, as necessary, and will implement them through the Town appointed BCTV-WBNH Station Manager who directly reports to the Town Manager and who will be responsible for the day-to-day supervision of the BCTV-WBNH employee(s) and volunteers using the station's facilities and equipment.

Officers and Duties

The Board will have the following officers:

Chairperson: The Chairperson shall convene and preside over meetings, prepare agendas in consultation with the station manager and / or assistant station manager, serve as spokesperson for the Board, see that resolutions, policies, procedures, and orders of the Board are implemented, execute all documents on behalf of the Board, ensure Board compliance with the Right to Know Law in concert with the Station Manager, and committee and subcommittee chairpersons, and shall discharge the Chairperson's duties as may be determined by the Board.

Vice Chairperson: The Vice Chairperson shall assist the Chairperson in the discharge of the Chairperson's duties, and shall discharge the Chairperson's duties during the absence or disability of the Chairperson.

The Board will elect its officers at the first meeting held following the appointments made by the Town Council.

Board Meeting Attendance

- Voting Board members are expected to attend scheduled meetings.
- Voting Board members are expected to notify the Chairperson in advance of any planned absence from a scheduled Board meeting.

Vacancies

- All vacancies in Town Council appointed Board positions will be filled by individuals selected by the Town Council.
- Replacement appointments will initially fulfill only the balance of the original member's current term.

Amendment

These Bylaws may be amended by an affirmative vote of three-fifths of the Board Members entitled to vote, at a meeting duly noticed for that purpose. Notice of such a meeting shall identify the sections to be considered for

amendment and copies of any proposed amendments. Amendments so adopted by the Board shall become effective upon approval by the Town Council or its designee.