



REQUEST FOR QUOTATION NETWORK FIREWALLS AND RELATED SERVICES

Proposals are invited and will be received by the Information Technology Department, 24 North Amherst Road, Bedford, New Hampshire 03110 by **12:00 PM EDT on Friday, April 26, 2019** for the furnishing of the following to the Town of Bedford, New Hampshire ("the Town"):

- Palo Alto Firewalls
- Palo Alto Panorama
- Palo Alto Service Subscriptions, Support, and Maintenance

A comprehensive bill of materials can be found in Table 1.

Copies of the Request for Quotation may be obtained online at www.bedfordnh.org or from the Finance office between the hours of 8:00 am and 4:30 pm ET, Monday-Friday.

Bids will be opened at 1:00 PM EDT on Friday, April 26, 2019 at the Bedford Town Offices. Any questions concerning this RFQ shall be directed to Nate Gagne, IT Systems Manager for the Town of Bedford (firewallrfq@bedfordnh.org).

Submit proposals to:

Finance Department
24 North Amherst Road
Bedford, New Hampshire 03110



1 GENERAL TERMS AND CONDITIONS

SUBMISSION OF PROPOSAL: All bids must be delivered to the Finance Office at 24 North Amherst Road, Bedford, NH 03110 by the specified deadline. Bids arriving after the specified time will not be accepted. Mailed bids, which are delivered after the specified hour, will not be accepted regardless of post marked time on the envelope. All formal bids shall be submitted in a sealed envelope carrying the following information: bidder's name, address, subject matter of proposal and designated date and time of bid opening. Bids transmitted by facsimile or other electronic means will not be accepted. Sealed bids will be opened in public at the time and place shown herein. Bid results will not be available until after award of contract, contingent upon approval by the Town.

ERRORS IN BID: Bidders are cautioned to verify their bids before submission. Negligence on the part of the bidder in preparing the bid confers no right for withdrawal or modification of the bid after it has been opened. In case of error in the extension of prices in the bid, the unit prices will govern.

RESERVED RIGHTS: The Town reserves the right at any time to waive any immaterial defect in any bid. The Town may seek clarification from any bidder at any time and failure to respond promptly is cause for rejection. The Town retains the right to have a demonstration of any or no vendor's products before making a preliminary or final award. The Town, at its discretion, may elect to purchase only some of the quoted items at the price indicated in the response. The issuance of this request and or acceptance of any bid shall not bind the Town to any purchase or acquisition pending approval of the Director of Finance and Town manager.

INCURRED COSTS: The Town will not be liable for any costs incurred by bidders in replying to this Invitation for Bids.

AWARD: It is the intent of the Town to award a contract to the bidder(s) who provides the best overall value to us. Award will be based on the following factors (where applicable): (a) adherence to all conditions and requirements of the bid specifications; (b) product capabilities, including the ability to meet future, unforeseen needs, (c) price; (d) qualifications of the bidder, including past performance, general reputation, experience, service capabilities, and facilities; (e) capability of the vendor to deliver the services contemplated; and (f) product usability.

INTERPRETATION OR CORRECTION OF BIDDING DOCUMENTS: Bidder shall promptly notify the Town of any ambiguity, inconsistency or error that they may discover upon examination of the bidding documents. Interpretations, corrections and changes if any will be communicated to each known vendor who has accepted a copy of the RFP. Each bidder shall ascertain prior to submitting a bid that all addenda have been received and acknowledged in the bid.



2 BILL OF MATERIALS

Table 1 – Required Components

Description	Part Number	Quantity
PA-820 Firewall	PAN-PA-820	2
DNS Security Subscription (820) (1y)	PAN-PA-820-DNS	2
Threat Prevention Subscription (820) (1y)	PAN-PA-820-TP	2
URL Filtering Subscription (820) (1y)	PAN-PA-820-URL4	2
WildFire Subscription (820) (1y)	PAN-PA-820-WF	2
PA-820 Premium Support (820) (1y)	PAN-SVC-PREM-820	2
Panorama Software (VM, 25 devices)	PAN-PRA-25	1
Panorama Premium Support (1y)	PAN-SVC-PREM-PRA-25	1
PA-220 Firewall	PAN-PA-220	2
DNS Security Subscription (220) (1y)	PAN-PA-220-DNS	2
Threat Prevention Subscription (220) (1y)	PAN-PA-220-TP	2
URL Filtering Subscription (220) (1y)	PAN-PA-220-URL4	2
WildFire Subscription (220) (1y)	PAN-PA-220-WF	2
PA-220 Premium Support (1y)	PAN-SVC-PREM-220	2



3 REQUIREMENTS

- Respondents must be authorized Palo Alto resellers
- Substitutions to any items listed on the Bill of Materials are not allowed without prior written consent from the Town's IT Manager
- Pricing must be guaranteed until 11:59pm on Friday, May 31, 2019
- Pricing must include shipping costs to the address listed on Page 1