

Town of Bedford

PERFORMANCE ZONE SIGN WAIVER APPLICATION



PLANNING BOARD
24 North Amherst Rd.
Bedford N.H. 03110
Tel. (603) 472-5243
Fax (603) 472-4572

Date Received: _____

1. PROJECT LOCATION: _____ MAP/LOT: _____

2. Applicant(s): _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ E-mail: _____

3. Owner(s): _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ E-mail: _____

4. Building Sign Waiver: Attach a sketch showing proposed sign dimensions and the location of the sign on the building.
Ground Sign Waiver: Attach a sketch showing proposed sign dimensions and attach a copy of a portion of the site plan with dimensional setbacks and sign location.

5. Attach a letter stating why the applicant cannot comply with the Bedford Zoning Ordinance and how the proposal complies with the purpose statements listed Article 275-58 (See attached). Please also include a description of all existing signs on the property.

6. Names and addresses of abutters (attach as a separate sheet). Abutters list should be certified as shown in the Town's Assessing records within 5 (five) days of filing the application

I/We authorize the Town of Bedford Planning Board staff to access the property for inspection. The undersigned understands that the Bedford Planning Board must have a completed application on file with the Planning Department in accordance with the Planning Board's annual schedule of meeting and deadline dates. I/We also certify that the abutters are as shown in the Town's Assessing records within 5 (five) days of filing this application.

I/We designate _____ as the person/persons to whom all communications to the applicant may be addressed.

Applicant's Signature: _____ **Date:** _____

I/We (property owners) _____ of the land located at _____, Bedford, NH do hereby authorize _____ (name) of _____ (firm) to serve as my/our agent before the Bedford Planning Board for the site plan applied for in this application.

Owner's Signature(s): _____ **Date:** _____

Note: *The applicant or an authorized representative must attend the scheduled Planning Board meeting(s).*

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Sign waivers are required to comply with the purpose statements listed in Article 275-58 of the Zoning Ordinance.

Note: Sign waivers only apply to signs located in the Performance Zone (PZ). Signs in all other districts are subject to the Conditional Use Permit process in accordance with Article 275-73.

All sign waivers must comply with the following purpose statements (See Article 275-58):

- To attract environmentally acceptable commercial, industrial, recreational, institutional, and residential uses to the District;
- To encourage diversity in the community tax base through appropriate flexibility in land use and land use development;
- To optimize financial return on public infrastructure investments and expenditures, including municipal sewer, municipal water supply, the Manchester Airport, Class I and II public highways, and the Merrimack River amenities;
- To minimize adverse traffic impacts on U.S. Route 3, the I-293/NH Route 101 Interchange, and surrounding local streets and roadways; and
- To preserve valuable historical, cultural, and natural features within the district and to minimize adverse environmental impacts such as water, air, light, noise pollution, flooding, clear cutting of vegetation, and the blocking of scenic views.

Please submit:

- Completed sign waiver application.
- Sketch of building and/or freestanding sign including dimensions (area & height), location, and a copy of the site plan as necessary.
- Waiver request letter detailing how sign meets the purpose statements for the PZ District.
- Abutters list (verified with Town Assessing records within 5 days of filing the application).
- All required application fees.

Town of Bedford

SCHEDULE OF FEES FOR PLAN SUBMISSION



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FEES WILL BE CALCULATED BY PLANNING DEPARTMENT STAFF WITH PAYMENT DUE AT TIME OF FINAL PLAN SUBMISSION FOR THE FOLLOWING:

Discussion (without plans)	\$0.00
Re-advertise	\$25.00
Administrative Approval	
a) Base Charge	\$100.00
b) Add: \$100.00 per 1,000 square feet (building additions only)	\$ _____
TOTAL (add "a" + "b")	\$ _____
Conceptual Plan	
a) Base Charge	\$50.00
b) Add: Abutter notification fee (current USPS fee for non-certified mail per abutter)	\$ _____
TOTAL (add "a" + "b")	\$ _____
Site Plan Amendment, Home Occupation, Sign Waiver, Time Extension for Approval	
a) Base Charge	\$100.00
b) Add: Abutter notification fee (current USPS fee for certified mail per abutter).....	\$ _____
TOTAL (add "a" + "b")	\$ _____
Conditional Use Permit	
a) Base Charge	\$250.00
b) Add: Abutter notification fee (current USPS fee for certified mail per abutter).....	\$ _____
TOTAL (add "a" + "b")	\$ _____
Design Review Plan	
a) Base Charge (per Planning Board Meeting)	\$250.00
b) Add: Abutter notification fee (current USPS fee for certified mail per abutter).....	\$ _____
c) Add: Engineering review fee	\$ _____
TOTAL (add "a" + "b" + "c")	\$ _____
Site Plan Approval	
a) Base Charge	\$250.00
b) Add: Abutter notification fee (current USPS fee for certified mail per abutter).....	\$ _____
c) Add: \$100.00 per 1,000 square feet	\$ _____
TOTAL (add "a" + "b" + "c")	\$