



**SPECIAL EVENT SIGN/BANNER APPLICATION / PERMIT**

*This application must be complete in order for the permit to be valid.*

Application for: \_\_\_\_\_ Sign \_\_\_\_\_ Banner

Name of Business/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Event: \_\_\_\_\_

Wording on Sign/Banner: \_\_\_\_\_

Location of Event: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Dates the Sign/Banner will be displayed & total # of days (120 days a year in total for all events):  
\_\_\_\_\_

Size of Sign/Banner (not to exceed 32 square feet per section 216-6) \_\_\_\_\_

Location of (1) onsite sign or banner (per Section 216-3A): \_\_\_\_\_

Location(s) of offsite Signs/Banners (per Section 216-3B - private property with signature of property owner):

(1) \_\_\_\_\_

Property Owner Signature \_\_\_\_\_

(2) \_\_\_\_\_

Property Owner Signature \_\_\_\_\_

(3) \_\_\_\_\_

Property Owner Signature \_\_\_\_\_

I, the Applicant for this sign, do hereby agree to the conditions of this permit as outlined in Chapter 216 of the Town Ordinance.

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Printed Name

**APPROVED BY:**

\_\_\_\_\_  
**Becky Hebert, Planning Director**

Date: \_\_\_\_\_