

**SUBMISSION CHECKLIST**

Application Date ____/____/____	<input type="checkbox"/> <b>2 Sets of Plans</b> <input type="checkbox"/> <b>PUC EC-1 form</b> <input type="checkbox"/> <b>Plot Plan</b> <input type="checkbox"/> <b>New Dwellings</b> <input type="checkbox"/> <b>Driveway Approval</b> <input type="checkbox"/> <b>Septic Approval</b>	Is Owner Applicant ___ Y ___ N <b>Applicant email:</b> _____
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**PROPERTY INFORMATION**

Number	Street Name	Lot Number
Project type (check appropriate box or boxes): <input type="checkbox"/> New Dwelling <input type="checkbox"/> Deck <input type="checkbox"/> Remodel <input type="checkbox"/> Addition <input type="checkbox"/> Shed <input type="checkbox"/> Other		

**PROPERTY OWNER INFORMATION**

Name			Telephone No.	
Number	Street Name	City	State	Zip

**CONTRACTOR INFORMATION (where applicable)**

	NAME OF CONTRACTOR	ADDRESS, CITY, STATE, ZIP	TELEPHONE NO.
General Contractor			
Electrical			
Plumbing			
Sewer/Septic			
Mechanical			
Sprinkler			

**IS WORK ON THE FOLLOWING SYSTEMS BEING PERFORMED?**

(PLEASE CHECK YES OR NO **DO NOT LEAVE BLANK**)

Electrical <input type="checkbox"/> Y <input type="checkbox"/> N	Gas Piping <input type="checkbox"/> Y <input type="checkbox"/> N    # of shut off valves
Electrical service <input type="checkbox"/> New <input type="checkbox"/> Upgrade    Size _____ Amps	Sprinklers <input type="checkbox"/> Y <input type="checkbox"/> N
Plumbing (Drain waste & vent) <input type="checkbox"/> Y <input type="checkbox"/> N	Low Voltage <input type="checkbox"/> Y <input type="checkbox"/> N
Mechanical <input type="checkbox"/> Y <input type="checkbox"/> N, If Y # new Burners to be installed	
<b>NEXT THREE LINES FOR NEW DWELLINGS ONLY</b>	
<b>Water Supply:</b> <input type="checkbox"/> Municipal/Public <input type="checkbox"/> Well on Lot	<b>Sewer Type:</b> <input type="checkbox"/> Municipal/Public <input type="checkbox"/> Individual Septic
<b>Heating Fuel:</b> <input type="checkbox"/> Electric <input type="checkbox"/> LP Gas <input type="checkbox"/> Natural Gas <input type="checkbox"/> Oil <input type="checkbox"/> Other	
<b>Fuel Storage:</b> Size in GAL. <input type="checkbox"/> Inside <input type="checkbox"/> Above Ground <input type="checkbox"/> Buried	

**DESCRIPTION OF WORK**

Estimated Start    ____/____/____	Estimated Finish    ____/____/____	Estimated Value \$ _____
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**SITE PLAN INFORMATION (IF NOT SHOWN ON PLOT PLAN)**

	Number of Feet		Number of		Square Feet of
Front Setback		Stories		Finished Area	
Rear Setback		Bedrooms		Foundation Area	
Left Setback		Fireplace/Fuel Type	/	Basement Area	
Right Setback		Deck		Garage Area	
Wetland Setback					
Building Height					

This is to certify that all plans and specifications included with this application will be followed during construction and any changes made shall be only after notifying the Building Code Official. That the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws of this jurisdiction.

**NOTE: Two full sets of drawings including structural details and a plot plan of lot showing setbacks to all lot lines must be attached. Failure to provide required plans, documents, or signing of application may result in rejection of application or delay in processing time.**

APPLICANT: SIGNATURE \_\_\_\_\_ PRINT \_\_\_\_\_ Date \_\_\_\_\_

**DO NOT WRITE IN THIS SPACE - FOR OFFICE USE ONLY**

Application Received \_\_\_/\_\_\_/\_\_\_ Application Complete \_\_\_/\_\_\_/\_\_\_

Permit To:

Building Permit:  Granted  Denied

Hold For:  Driveway Permit  Septic System Approval  Other \_\_\_\_\_

Permit Fee: Building Department \$ \_\_\_\_\_ Burners \$ \_\_\_\_\_ Total Fee \$ \_\_\_\_\_

Application number \_\_\_\_\_

Building Permit No. \_\_\_\_\_ Building Permit Issued: \_\_\_/\_\_\_/\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

Building Code Official